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62-3142

ACTION MEMORANDUM

OFFICE OF THE DIRECTOR

Action Memorandum No. A - 9/1Date 9 May 1962

TO : Deputy Director (Support)
Attn: Director of Personnel

SUBJECT : Recognition for Outstanding Attendance

REFERENCE:

I noted recently that the Civil Service Commission in a ceremony of career awards paid special recognition to people who had accumulated 1,000 hours or more of sick leave. I believe that generally this Agency is exceptional in this regard, but a little encouragement can go a long way and you might explore the possibilities of including some such recognition at the time we make the next series of presentations on Longevity Awards -- 10 and 15 years -- next September.

Lyman B. Kirkpatrick
Executive Director

LBK/jrc

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Exec. Dir.